

Cambridge Institute of Technology, Tatisilwai, Ranchi-835103, JHARKHAND

Proceeding of The Meeting

A meeting of the 6th Board of Governors (BOG) was held under the Chairmanship of Dr. Bahadur Singh, Chairman, Cambridge Trust of India on 16.05..2014 at 2:00 PM in Chairman's Chamber, Administrative Building, Cambridge Institute of Technology, Tatisilwai, Ranchi.

THE FOLLOWING MEMBERS WERE PRESENT:-

1. Dr. Bahadur Singh	Chairman, CTI	Chairperson
2. Smt. Janki Devi	Secretary, CTI	Member
3. Smt. Lakshmi Singh IAS(Rtd.)	Ex-Chief Secretary, Govt. of Jharkhand Vice-Chairman, CTI	Member
4. Prof.(Dr.) S.K. Singh	Director, Dept. of Science & Technology Government of Jharkhand, SPA, SPFU	Member
5. Sri. B.K. Chand IAS(Rtd)	Advisor, CIT	Member
6. Prof.(Dr.) R.P. Sharma	Principal, CIT	Member
7. Prof.(Dr.) V.V.N. Pandey	Representative of Ranchi University	Member
8. Prof.(Dr.) C. K. Singh	Professor, Dept. of Civil Engineering, CIT	Member
9. Prof.(Dr.) S.P. Singh	Professor, Dept. of Civil Engineering, CIT	Member
10. Sri Navneet Kumar Singh	Treasurer, CIT	Member
11. Sri Abhishek Singh	Director, Cambridge School	Member
12. Prof.(Dr.)Pallavi Chauhan	HoD, English, CIT	Member
13. Prof.(Dr.) A. Bhattacharyya	Dean Faculty & Coordinator, TEQIP,CIT	
14. Sri P.K. Sen	Nodal Officer(Finance), TEQIP, CIT	
15. Prof. Praveen Kumar	Nodal Officer(Academic),TEQIP, CIT	
16. Prof. Arshad Usmani	Nodal Officer(Procurement), TEQIP,CIT	
17. Sri Kaushik Chand	O.S.D., CIT	

The following resolutions were passed in the meeting of the Board of Governors.

1. Minutes of the last meeting held on 12.08.2013 was unanimously confirmed.

2. The Board of Governors meeting confirmed Prof. Kumar Alok Pratap as Coordinator of NBA.
3. The Board of Governors also confirmed and approved financial powers to Principal and HoDs amounting a sum of Rs.50,000.00 (Rupees Fifty Thousand) and Rs.10,000.00 (Rupees Ten Thousand) respectively. (Action to be taken by Director Finance)

It was also resolved that all activities of the institute will be administered through MIS to make the institute paperless and to make the system more transparent. Prof.(Dr.) R.P. Sharma, Principal, CIT is authorized to implement the scheme. (Action to be taken by the Principal)

4. It was resolved to approve the resolution taken in the 5th Board of Governors meeting for TEQIP-II. It was further resolved that re-appropriation of the allocated amount in each head for the Financial Year 2013-14 and up to 31st December 2014 be approved.
5. It is resolved that nomination of Smt. Lakshmi Singh, IAS (Rtd.), Vice Chairman, Cambridge Trust of India, as a member of Board of Governors (TEQIP) be approved.
6. It is resolved that additional software, e-books, books and e-journals for different Engineering Branches under TEQIP amounting to Rs.30,00,000.00 (Thirty Lakhs) be approved. It is further resolved that as per the direction of the Director, Department of Science & Technology, Govt. of Jharkhand, the amount allotted for e-books will be Rs.10,00,000.00 (Ten Lakhs) instead of Rs.12,00,000.00 (Twelve Lakhs). (Action to be taken by Coordinator TEQIP & Sr. Librarian)
7. It is resolved that there must be five Accounts namely Equipment Fund, Corpus Fund, Faculty Fund, Maintenance Fund and CIT TEQIP Fund which is approved. It is further resolved that a Corpus Fund Account be made active and the deposit may be made from the College Account. (Action to be taken by Director Finance)
8. It is resolved that re-appropriation of budget for the estimated expenditure for the financial year April 2014 to December 2014 under TEQIP programme be approved. (Action to be taken by Coordinator TEQIP & Director Finance)

It is resolved that Annual Budget submitted by Sri P.K. Sen, Director Finance, for the Financial Year 2014-15 amounting to Rs. 18.75 Crores be approved. It is further resolved that all expenditure must be made as per Budgetary provisions of the institute. It is also resolved that

2/15

Accounts Department shall make registers in which Income & Expenditure of each head be entered showing information regarding Budgetary provisions and expenses made. **(Action to be taken by Director Finance)**

9. It is resolved that a Road Map be prepared to setup a design center in the institute in which provision have been made under NPIU for innovation, creativity and research among our faculty and students under TEQIP programme.

It is further resolved that Prof. C.K. Singh, be authorized to get the Road Map prepared and to submit the same within a month so that Design Centre be established in the Institute. **(Action to be taken by Prof.(Dr.)C.K.Singh)**

10. As regards the service confirmation of Internal Faculty members recommended through Selection Committee on 19.01.2014, the Board of Governors resolved to set up a committee consisting of the following members to find out whether the names of faculty members have been recommended having requisite qualification for Protem Lecturer/ Asstt. Professor and Associate Professor:

1. Prof.(Dr.) C.K. Singh, Department of Civil Engineering, CIT
2. Prof.(Dr.) V.V.N. Pandey University Representative, Ranchi University, Ranchi.
3. Prof.(Dr.) S.P. Singh, Department of Civil Engineering, CIT
4. Prof.(Dr.) R.P. Sharma, Principal, CIT

(Action to be taken by the above Committee)

11. The Board of Governors further resolved that the Committee shall submit the report within one month so that appointments / service confirmation can be made. **(Action to be taken by the above Committee)**
12. It is further resolved that the above Committee will scrutinize the recommendations of the Selection Committee held on 26.02.2014 and submit the report within one month. **(Action to be taken by the above Committee)**
13. Keeping in view the mandatory requirement of Auditorium, Board of Governors authorized to approach the Nationalized Bank for Term Loan amounting to Rs.300.00 Lakhs. **(Action to be taken by Director Finance)**

2/15

It is resolved that Sri P.K. Sen, Director Finance is authorized to approach the Bank for the loan.

14. It is resolved that the faculty members appointed on adhoc basis as Protem Lecturer/ Asstt. Professor/Associate Professor be directed to face interview of Selection Committee which is held time to time for appointment. (Action to be taken by O.S.D.)
15. It is resolved that the faculty members to be re-designated and the service conditions be made strictly as per AICTE/UGC norms. The work of matching present incumbents on various posts as per AICTE norms has already been started by Sri N.S. Mukhopadhaya, Secretary to Vice Chairman who will be submitting his report within one month. (Action to be taken by Secretary to Vice Chairman)
16. It is resolved that Md. Ibrahim Ansari, Peon be directed to face the interview for the post of Office Assistant in case of vacancy in the Institute in future. (Action to be taken by O.S.D.)
17. It is resolved that Sri Bimalendu Mandal, Accountant and Ms Eram Rahman must face the Selection Committee. (Action to be taken by O.S.D.)
18. It is resolved that special allowance for Anil Kumar, Typist be rejected as very soon there is going to be increase in emoluments in the Institute. (Action to be taken by Director Finance)
19. It is resolved that scholarship to poor meritorious students of Cambridge Institute of Technology be approved which will be two in each branch. (Action to be taken by O.S.D.)
It is further resolved that a poor boys' committee will be formed with the following members:-
 1. Chairman
 2. Vice Chairman
 3. Respective HoD
20. It is resolved that Mentor for accreditation be appointed in which Sri S.K. Singh, Director, Department of Science & Technology, Govt. of Jharkhand, be requested to provide senior retired faculty member from B.I.T., Sindri. (Action to be taken by Dr.Kumar Alok Pratap)
21. It is resolved that eligible candidates shall be paid 55% as Dearness Allowances in the 6th pay scale. (Action to be taken by Director Finance)

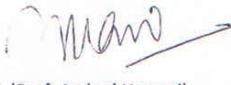
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22. Any other matter with permission of the chair:

- i) It is resolved that Special leave of Md.Tabsheer Ahmad, Protem Lecturer, Department of Mechanical Engineering be approved from 26th August 2013 to 25th September 2013.(Action to be taken by O.S.D)
- ii) It is resolved that extension of study leave of Sri Ratnesh Kumar, Lecturer, Mech Engineering be extended up to July 2014 be approved.(Action to be taken by OSD)
- iii) Prof.(Dr.) C.K. Singh, Department of Civil Engineering, proposed to make necessary provision for lift in the College Building so that elderly and disabled persons may not have any trouble to go to 1st /2nd /3rd and 4th floor. The proposal was accepted. Further necessary action may be initiated. (Action to be taken by Estate Officer)

The meeting ended with vote of thanks.


(Sri Kaushik Chand)
O.S.D, CIT

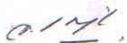

(Prof. Arshad Usmani)
Nodal Officer,(Procurement)TEQIP,CIT

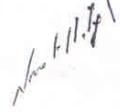

(Prof. Praveen Kumar)
Nodal Officer(Academics)TEQIP,CIT


(P.K.Sen)
Nodal Officer(Finance),TEQIP, CIT


(Prof. A. Bhattacharyya)
Dean Faculty & Coordinator,TEQIP,CIT

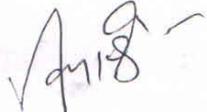

(Dr. Pallavi Chouhan)
Member

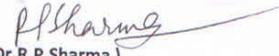

(Sri Abhishek Singh)
Member

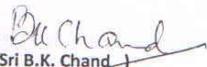

Sri Navneet Singh)
Member

(Dr.S.P.Singh)
Member

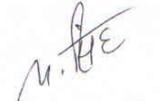

(Dr.C.K.Singh)
Member


(Dr.V.V.N.Pandey)
Member

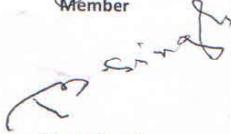

(Dr.R.P.Sharma)
Member


(Sri B.K. Chand)
Member


(Dr.S.K. Singh)
Member


(Smt.Lakshmi Singh)
Member


(Smt.Janki Devi)
Member


(Dr.B.Singh)
Chairman