

FINAL

**CAMBRIDGE INSTITUTE OF TECHNOLOGY**

Tatisilwai, Ranchi-835103, JHARKHAND

**Meeting of the Board of Governors (BoG)-TEQIP-II**

**Date: 02<sup>nd</sup> Feb, 2013**

**Venue: Hotel Emerald, Doranda, Ranchi.**

**Time: 06.00 PM**

**Agenda of the Meeting**

1. Confirmation of the minutes of last meeting held on 28/05/2012
2. Approval of the proposed expenditure of TEQIP for the financial Year 2012-13 (revised 2012-2013, i.e. 2013-2014) under different heads.
3. Any other matter with the permission of the Chair.

**Minutes of the 4<sup>th</sup> meeting of Board of Governors,  
Cambridge Institute of Technology, Tatisilwai, Ranchi**

Meeting of the Board of Governors of Cambridge Institute of Technology was held at Emerald Hotel, Doranda, Ranchi on 02.02.2013 at 6.00 P.M. under the Chairmanship of Dr. Bahadur Singh, Chairman, Cambridge Institute of Technology, Tatisilwai, Ranchi.

The following members were present in the meeting:

Sl No.	Name	Designation
01.	Dr. Bahadur Singh Chairman Cambridge Institute of Technology Tatisilwai, Ranchi	Chairman
02.	Dr. Arun Kumar Director, Dept. of Science & Technology Government of Jharkhand, Nepal House, Doranda, Ranchi	Member
03.	Mr. R. R. Prasad (Rtd. I.A.S.) Former D.G.P., Jharkhand Police Ormanjhi, Ranchi	Member
04.	Smt. Janki Devi Secretary Cambridge Institute of Technology Tatisilwai, Ranchi	Member
05.	Sri B. K. Chand, Rtd. I.A.S. Kusum Vihar, Morabadi, Ranchi.	Member
06.	Prof. Suash Deb Principal Cambridge Institute of Technology Tatisilwai, Ranchi	Member

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|-----|---|-------------|
| 07. | Prof. (Dr.) C. K. Singh<br>Professor & H.O.D.,<br>Dept. of Civil Engineering,<br>Cambridge Institute of Technology<br>Tatisilwai, Ranchi            | Member ✓ ✓  |
| 08. | Prof. (Dr.) S. P. Singh<br>Professor<br>Dept. of Civil Engineering<br>Cambridge Institute of Technology<br>Tatisilwai, Ranchi                       | Member ✓ ✓  |
| 09. | Dr. Pallavi Chouhan<br>H.O.D., Dept. of English<br>Cambridge Institute of Technology<br>Tatisilwai, Ranchi  | Member ✓ ✓  |
| 10. | Prof. (Dr.) A. Bhattacharyya<br>Dean, Faculty & Coordinator, TEQIP<br>Cambridge Institute of Technology<br>Tatisilwai, Ranchi                       | Invitee ✓ ✓ |
| 11. | Prof. Praveen Kumar<br>Assoc. Professor, Dept. of Civil Engineering<br>Co-Coordinator & Nodal Officer (Acad.)<br>TEQIP, C.I.T., Tatisilwai, Ranchi. | Invitee ✓ ✓ |
| 12. | Sri A. K. Singh<br>Registrar<br>Cambridge Institute of Technology<br>Tatisilwai, Ranchi   | Invitee ✓   |
| 13. | Sri P. K. Sen<br>Director (Fin.)<br>Cambridge Institute of Technology<br>Nodal Officer (Fin.), TEQIP<br>Tatisilwai, Ranchi                          | Invitee ✓ ✓ |
| 14. | Prof. Arshad Usmani<br>Assoc. Prof., Dept. of CSE<br>Nodal Officer (Procurement), TEQIP<br>C.I.T., Tatisilwai, Ranchi.                              | Invitee ✓ ✓ |

Members discussed agenda wise and unanimously took the following resolutions:

**Agenda** – 01: Confirmation of the minutes of the last meeting.

**Resolution** – 01: Minutes of the last meeting was confirmed.

**Agenda** – 02: Approval of the proposed expenditure of TEQIP under different heads.

**Resolution** – 02: Total fund allocated to meet the projected expenditure for the financial year (2013–14) is Rs. 2,05,71,417.00. As per the guidelines of PIP, the project is having 07 activities and each activity has specified allocation. Members discussed each activity of the Project in detail and resolved to utilize the fund as per the guidelines of PIP.

Sl. No.	Activities	Allocation
01.	Providing Teaching & Research Assistantship to increase enrollment in existing & new PG programs in Engineering discipline	Rs. 41,14,285.00
02.	Faculty & Staff development for improved competence based on Training Needs Analysis (TNA)	Rs. 76,11,421.00
03.	Enhanced interaction with Industry	Rs. 24,68,571.00
04.	Institutional Management Capacity Enhancement	Rs. 12,34,285.00
05.	Implementation of Institutional Reforms	Rs. 10,28,571.00
06.	Academic Support for weak Students	Rs. 20,57,142.00
07.	Incremental Operating Cost	Rs. 20,57,142.00
	<b>Grand Total</b>	<b>Rs. 2,05,71,417.00</b>

It was resolved that the particulars mentioned in the Activities be performed within the allocated expenditure as per the norms of PIP.

**Agenda** – 03 : Any other matter with the permission of the Chair.  
**Resolution** – 03 :

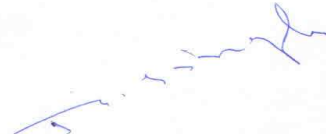
(i) It was resolved that the Institute spent an amount of Rs. 12, 80,600.00 in various activities in the financial year 2011-2012 for achieving the objective of the project. It was further resolved that the expenditure (Rs. 12,80,600.00) incurred in the financial year 2011-2012 may be included in the cumulative expenditure up to 31<sup>st</sup> Jan, 2013 towards Academic Support for weak students. The expenditure incurred in financial year 2011 – 12, total Rs. 6.641 lacs against allocated amount of Rs. 4.00 lacs. The excess amount of Rs. 2.64 lacs has also been approved by BOG in the particular head.


(ii) It was resolved that the Institute will spend the remaining committed amount of Rs.21.00 lacs in different activities by 31<sup>st</sup> March' 2013 after re-appropriation of fund allocation for the financial year (2012-13) in lieu of FY -2011-12 as per Table No.- 01, column-I (Annexed).

(iii) It was resolved that remaining unspent amount will be allocated after re-appropriation of fund allocation for the financial year 2013-14 and for project life financial year 2014 – 31<sup>st</sup> December' 2014 respectively. A revised project cost outlay for academic activities should be prepared. Accordingly, a revised project cost outlay of total amount Rs. 4.00 cores for academic activities has been prepared. Table – 01 (**Annexed**).

(iv) It was resolved that the allocated amount Rs. 2.00 cores for procurement of goods, minor civil work and consultant service may be utilized for academic activities head after re-appropriation of total Rs. 4.00 cores, because the NPIU Officials declared in second review meeting of TEQIP-II, held on 13-14 Dec.'12, at Ranchi, that the procurement of goods, minor civil work, etc. has not been allowed to private unaided Institution. Institute, further, received a letter from NPIU (by mail, dated 21<sup>st</sup> Jan' 2013) regarding revision / updation of Action Plan in Institutional Development Proposal and Re- appropriation of fund allocation. Accordingly, the allocation in different heads of academic activities for the financial year: 2013 – 14 and for project life financial year 2014 – 31<sup>st</sup> December' 2014 should be revised. Accordingly revised planned activities and re-appropriated of fund allocation for academic services head-wise has been prepared and submitted and approved.

The meeting ended with vote of thanks by chair.

  
(Dr. Bahadur Singh)  
Chairman  
Cambridge Institute of Technology

  
(Smt. Janki Devi)  
Secretary  
Cambridge Institute of Technology



Signature of Members of the Board of Governors



(Dr. Bahadur Singh)  
Chairman  
Cambridge Institute of Technology  
Tatisilwai, Ranchi



(Dr. Arun Kumar)  
Director,  
Dept. of Science & Technology  
Govt. of Jharkhand  
Member



(Smt. Janki Devi)  
Secretary  
Cambridge Institute of Technology  
Tatisilwai, Ranchi  
Member



(Sri B. K. Chand)  
(Rtd. I.A.S.) Kusum Vihar,  
Morabadi, Ranchi  
Member



(Prof. Suash Deb)  
Principal  
Cambridge Institute of Technology  
Tatisilwai, Ranchi  
Member



(Prof. (Dr.) C. K. Singh)  
Professor & H.O.D.,  
Dept. of Civil Engineering, C.I.T  
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Member

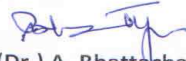


(Prof. (Dr.) S. P. Singh)  
Professor  
Dept. of Civil Engineering  
Cambridge Institute of Technology  
Tatisilwai, Ranchi  
Member





**(Dr. Pallavi Chouhan)**  
H.O.D., Dept. of English  
Cambridge Institute of Technology  
Tatisilwai, Ranchi  
Member



**(Prof. (Dr.) A. Bhattacharyya)**  
Coordinator, TEQIP  
Cambridge Institute of Technology  
Tatisilwai, Ranchi  
Invitee



**(Prof. Praveen Kumar)**  
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Tatisilwai, Ranchi  
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Director (Fin.) & Nodal Officer (Finance),  
TEQIP  
Cambridge Institute of Technology  
Tatisilwai, Ranchi  
Invitee



**(Sri A. K. Singh)**  
Registrar  
Cambridge Institute of Technology  
Tatisilwai, Ranchi  
Invitee



**(Prof. Arshad Usmani)**  
Assoc. Prof., Dept. of CSE  
Nodal Officer (Procurement), TEQIP C.I.T.,  
Tatisilwai, Ranchi.  
Invitee

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**Table No. : 01**  
**Revised Project Cost Outlay (Total Amount Rs. 4.00 Crore)-Academic Activities**

Sl. No.	Activities	A	B	C	D	E	F	G	H	I	J	K	L
		Project Life Allocation (Rs. in Lakh)	Indicative category-wise funding (PIP) @%	Revised-Project Life Allocation (Rs. in Lakh)	Re-appropriation of fund Allocation (PIP) @%	Allocation (2011-12) (Rs. in Lakh)	Expenditure 2011-12 (Rs. in Lakh)	Unspent Balance Amount as on 31st March, 2012	Allocation 2012-13	Committed Amount of FY (2011-12) likely to be spend upto 31st March, 2013	Expenditure till 31st Jan. 2013 (2012-13)	Allocation of fund for 2013-14 (Rs. in Lakh)	Allocation of fund for 01-04-2014 to 31-12-2014 (Rs. in Lakh)
1	Improvement in teaching, training and learning facilities	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	(I) Procurement of Goods :												
	(a) Equipment for new PG Programme :	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	(b) Furniture	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	(c) Books & LRS & Software	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	(d) Minor Items	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	(II) Refurbishment (Minor Civil Work)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	(III) Consultant Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	Providing Teaching and Research Assistantships to increase enrollment in existing and new PG programmes in Engineering disciplines	96.00	24	80.00	20	9.60	3.40	6.20	36.00	2.00	0.00	41.14	31.78
3	Faculty and Staff development for improved competence based on Training Needs Analysis (TNA)	148.00	30	148.00	37	14.80	1.80	13.00	55.50	4.00	0.15	76.11	58.80
4	Enhanced Interaction with Industry	32.00	8	48.00	12	3.20	0.16	3.04	12.00	2.00	0.22	24.69	19.07
5	Institutional management capacity enhancement	24.00	6	24.00	6	2.40	0.33	2.07	9.00	1.00	0.82	12.34	9.53
6	Implementation of institutional reforms	20.00	4	20.00	5	2.00	0.00	2.00	7.50	0.50	0.00	10.29	7.95
7	Academic support for weak students	40.00	8	40.00	10	4.00	6.64	-2.64	15.00	8.00	0.00	20.57	15.89
8	Incremental operating Cost	40.00	20	40.00	10	4.00	0.47	3.53	15.00	3.50	0.38	20.57	15.89
	<b>TOTAL</b>	<b>400.00</b>	<b>100</b>	<b>400.00</b>	<b>100</b>	<b>40.00</b>	<b>12.81</b>	<b>27.19</b>	<b>150.00</b>	<b>21.00</b>	<b>1.57</b>	<b>205.71</b>	<b>158.91</b>
<b>Grand Total (Rs. in lac) Rounded off nearest to lacs (012.81+021.00+0001.57+205.71+158.91) = 400.00</b>													